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Hays Recreation Commission Volunteer Coaching Application

Personal Information

First & Last Name: _____

Email: _____

Phone: _____

Address: _____

City/ State/Zip: _____

Coaching Position(s) applying for: _____

What date are you available to start working? _____

Have you been employed by HRC before? Circle One

Yes No If yes, when? _____

Have you ever been convicted of a felony? Circle One Yes No

Are you 18 or older? Circle One Yes No

Are you able to coach on weekdays and weekends? Circle One Yes No

Are you able to coach evenings? Circle One Yes No

Employment Experience

Current/Most Recent Employer

Include company name and/or person worked for, address, phone number, start date, end date, and work performed. If you have not worked before please list a personal reference over the age of 18.

Education

Current/Most Recent School Attended

Include school (Middle, High, or College), city, state, years completed, degrees/diplomas attained, and course of study

First Aid & CPR



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Do you have a current first aid card? Circle One Yes No If yes, what is the expiration date?

Do you have a current CPR card? Circle One Yes No If yes, what is the expiration date?

References

Please list 3 references who are not related to you, and are over the age of 21. Include their name, phone number, address, and relationship to you.

Please complete this section if you are applying for a Referee/Umpire/Scorekeeper position, if not continue on to the Acknowledgement and Background Check section.

Referee/Umpire/Scorekeeper Experience

Please describe your experience in these areas, including paid and volunteer work.

Have you ever refereed, umpired, or kept score for HRC before? Circle One

Yes No If yes, what sports and when? _____

What sports have you officiated in the past 3 years? Include sport, age level, and years of experience.

Please list any sports you are registered or certified to officiate. Include sport, age level, and years of experience.

What sports have you played? Include sport, age level, and years of experience and level(rec/competitive/school)

-----ALL APPLICANTS MUST COMPLETE EVERYTHING BELOW THIS -----

Acknowledgment and Background Check

Acknowledgment

I certify that the answers given here are true and complete to the best of my knowledge. I understand that falsification or significant omissions of any information may be a reason to end my volunteer



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relationship with HRC. My acknowledgment below also authorizes educational institutions, corporations, companies, partnerships, persons, and city, county, and federal agencies to release information relating to the position for which I wish to serve for HRC upon their request. A copy of this acknowledged form shall act as the original and have the same validity. Circle One

I agree I do not agree

Authorization

I authorize and give consent to Hays Recreation Commission to obtain information about myself. I authorize this information to be obtained in writing, online, or by telephone in connection with my application. I also understand that any false information in this application will terminate my eligibility for employment or volunteer status. Circle One

I agree I do not agree

Background Check

The Hays Recreation Commission conducts background checks on all individuals who are employed by and/or volunteer for the HRC. This includes, but is not limited to: criminal background records/information, criminal background checks, driver's license checks, first aid experience checks, and address checks. Your personal information is secured and will not be shared outside the parameters described above. I authorize and give consent to the Hays Recreation Commission to obtain information about myself. I authorize this information to be obtained in writing, by telephone, or online in connection with my application. I also understand that any false information in this application will terminate my eligibility for employment or volunteer status. All HRC employees and volunteers over the age of 18 including full-time, part-time, seasonal, and volunteers are required to adhere to a background screening. These screenings will be required every two (2) years. This must happen before starting work and/or volunteering. Background screenings are done online, please provide your email address to send the link to complete the screening if you are hired or used in a volunteer position.

Enter valid email address here: _____

Please submit your completed application to the HRC Office, 1105 Canterbury Drive, Hays, KS 67601

Thank you for applying to HRC! This application is valid for the next 90 days. I understand that if I wish to be considered for employment/volunteering after this period of time, I must apply again.



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